2001 Lancaster Ave.

Syracuse, NY 13210

October 6, 2012

Mr. Anders Smith

Employment and University Recruitment

Gilbane Building Company

7 Jackson Walkway

Providence, RI 02903

Dear Mr. Smith,

About a year ago, I learned of Gilbane’s consecutive rankings in *FORTUNE Magazine’s* “100 Best Companies to Work For.” Since then, I have been curious about what Gilbane does in order to achieve such a prestigious status. My curiosity was recently satisfied when I talked with Timothy DeFrancisco, your Business Development Manager. I was especially interested to hear Mr. DeFrancisco’s account on Gilbane’s intimate management style and emphasis on teamwork. I think it’s important to the integrity and sustainability of a company for the management to be directly involved with every level of staff. This practice is a key aspect in creating a quality product. As someone with a passion for building quality infrastructure, I was thrilled to see your posting for an Assistant Superintendent.

I’ve had significant experience working in teams to deliver a product during my time as a civil engineering major with a minor in engineering management. While studying abroad in Venice, Italy last year, I coordinated a rural road design project for my transportation class. Since most students in Italy commute to the university, it was particularly important to communicate and plan. My group members sent me their schedules each week and I selected meeting times to discuss progress. Using this method, I was able to streamline our communications and keep our work in sync for timely and thorough project completion. I’d like to continue developing these skills at Gilbane in order to ensure quality construction in the future.

My experience as a Transportation Construction Inspector (TCI) on the Trans-Canadian Bridge in Buffalo, NY, has given me significant insight into large-scale construction from a client’s perspective. Some of my main duties were to inspect ongoing work and safety, and delegate tasks required by the Engineer in Charge to the contractor’s superintendent and foremen. I will utilize my experience as a TCI for the NYS DOT to help Gilbane deliver the best possible product to its clients by keeping all parties well-informed and ensuring construction has been completed to specifications. I have also developed leadership skills that will help me work well with Gilbane’s employees and clients through my jobs as a teaching assistant and peer advisor. At these jobs I have efficiently worked with people with distinct skill sets and diverse cultural backgrounds.

I would welcome an opportunity to further discuss how I can contribute to Gilbane. I can be contacted at (716) 555-9878 anytime or via e-mail at pmnewell@syr.edu. Thank you for your time and consideration.

Sincerely,

Peter Newell